

Dear North Gwinnett Parents and Guardians,

As we begin second semester, I would like to share some updates and reminders regarding security enhancements and changes at North Gwinnett High School. I have reviewed this information with students but want to ensure that our parents are aware of these efforts, as well.

- 1) **Beginning Friday, January 11, 2019, a newly installed Visitor Management System will be activated to help secure our campus during the school day. Please read the attached document to learn more about this system and what it means for visitors to our school and our school community.** This system will help us secure our campus buildings during the school day and will require visitors to enter through a specific entrance to increase our security across campus.
- 2) In addition to this major enhancement, we have implemented a number of other changes to improve campus security.
 - a. **The front drive (on Level Creek Rd.) is closed during our lunch periods.** This change will decrease the number of non-school-related drop-offs and will enhance safety, especially during our lunch periods when students are more likely to be moving about in this area.
 - b. **Parents are asked to not drop off lunch during their child's lunch period and students should not schedule food deliveries (Uber Eats, 3rd party deliveries, etc.) to school.** Student lunches are available for purchase from our cafeteria; and high school students are allowed to charge up to \$4 if they do not have lunch money in their account. Again, these changes address the number of visitors entering our school for non-school business reasons. (Please note that academic deliveries-- supplies, projects, books, etc.-- are all welcomed to be delivered as usual.)
- 3) **As a reminder, the best way to check out a student is for the parent to send a note with the student in the morning.** Your student can drop the note in the basket at the front desk to be processed. If something comes up unexpectedly during the day, parents can email nghsattendance@gwinnett.k12.ga.us. Students must always **key in** their student number at the front desk when checking in/out. Failure to follow check-in/out procedures may result in inaccurate attendance and students being identified as missing class without permission which can result in disciplinary action. More information on attendance procedures can be found on the North Gwinnett website under "Information" then "Parent and Student Resources."

Thank you for partnering with us to address campus safety and to ensure we all are following school safety protocols and procedures. Your cooperation and understanding is greatly appreciated. I know that school safety is a priority we all share and we continue to make improvements to ensure we are doing our part to provide our students a safe learning environment.

Nathan Ballantine
Principal
North Gwinnett High School